



CITY OF CENTRAL FALLS

CENTRAL FALLS FIRE DEPARTMENT

REQUEST FOR PROPOSALS FOR CHEST COMPRESSION SYSTEM

BID# 2024-0008

Issue Date: April 11, 2024

The submission deadline for responses is 11:00 am May 1, 2024



**City of Central Falls
General Instructions**

Chest Compression machine- BID # 2024-0008

1. Receipt and Opening of Proposals

Sealed bids (proposals) will be accepted in the office of the Purchasing Agent, City Hall, Central Falls, Rhode Island, until the time indicated on the attached advertisement for bids, for the commodities, equipment, or services listed in the specifications, and will be then publicly opened and read at the prescribed time in the City Hall Council Chambers.

Bid must be submitted in a sealed envelope and addressed to:

City of Central Falls
Purchasing Department
580 Broad St.
Central Falls, RI 02863

Lower left corner of the envelope must contain the following identification: SEALED BID, Chest Compression System, Bid Number 2024-0008. All bids must be received by 11:00 A.M. in the Office of the Purchasing Agent on Wednesday, May 1, 2024. NO BIDS WILL BE ACCEPTED AFTER 11:00 A.M.

2. Form of Bid

Proposals shall be submitted with one Original and 4 Copies, with supplemental information, i.e. drawings, warranties, and other required documentation, literature, and material to be provided with the bid.

3. Submission of Bids

- a. Envelopes containing bids must be sealed and addressed to the Purchasing Agent, City Hall, 580 Broad Street, Central Falls, RI 02863, and must be marked with the name and address of the bidder, date and hour of opening, and name of the bid item.
- b. The Purchasing Agent will indicate in the advertisement when the bids will be opened, and no bid received thereafter will be considered.
- c. Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Telephone bids, amendments, or withdrawals will not be accepted.
- d. Unless otherwise specified, no bid may be withdrawn for a period of thirty (30) days from the time of bid opening.
- e. Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.
- f. Proposals received prior to the time opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.

- g. Any deviation from the specifications must be noted in writing and attached as a part of the bid proposal. The bidder shall indicate the item or part with the deviation and indicate how the bid will deviate from specifications.
- h. A five percent (5%) bid bond is required to accompany all bids in the form of a certified check, cashier's check, treasurer's check, or bid bond in the amount of five (5%) percent of the total bid. If the bidder is a partnership, the bond should be signed by each of the individuals who are partners. If the bidder is a corporation, the bond should be signed in its correct incorporated name by a duly authorized officer, agent, or attorney-in-fact and there should be attached to it a certified copy of his power of attorney to sign such bonds. There should be executed an appropriate number of counterparts of the bond corresponding to the number of counterparts of the contract. The surety, for value received, hereby stipulates and agrees that the obligations of said surety and its bond shall be in no way impaired or affected by any extension of the time within which the owner may accept such bid; and said surety does hereby waive notice of any such extension. Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.
- i. Specifications shall be made a part of any contract by and between the City of Central Falls and the bidder.
- j. If the estimated cost of the article or labor and materials is \$5,000.00 or more, the successful bidder must provide, within 7 days of notification of the successful bid, a performance bond of an approved surety company in a sum equal to the estimated contract price which bond shall be conditioned upon the full and faithful performance of the contract. It shall provide further, that in the event the bidder fails or neglects to execute the contract or deliver the bond, the contract shall be null and void and the bond shall be retained by the City as liquidated damages for the delay and expense caused by the abandonment of the contract.

4. Rhode Island Sales Tax

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph 1, as amended.

5. Federal Excise Taxes

The City is exempt from the payment of any excise tax or federal transportation taxes. The price bid must be exclusive of taxes and will be so construed.

6. Qualifications of Bidders

The City may make such investigations as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish the City with all such information and data for the purpose as may be requested.

7. Addenda and Interpretations

No interpretation on the meaning of the plans, specifications, or other contract documents will be made to any bidder orally. Every request for such interpretations should be in writing addressed to the City of Central Falls, Office of the Purchasing Agent, 580 Broad Street, Central Falls, RI 02863, and to be given consideration must be received at least seven (7) days prior to the date fixed for the opening of the bids.

8. Delivery

All bids are to be FOB various locations within the City of Central Falls, delivery to be supplied with the Purchase Order. No extra charges for delivery, handling, or other services will be honored. Only inside delivery and set-up, where required, will be accepted. TAILGATE DELIVERIES WILL BE REFUSED. The vendor must notify the City of Central Falls 24 hours prior to delivery. All claims for damage in transit shall be the responsibility of the successful bidder. The City will not make payment on damaged goods; they must be replaced or adjustments made at the option of the city. The City of Central Falls is only represented by the Purchasing Agent in these matters, and that division, or its appointed representative or agent, shall be the only entity to negotiate any settlements. Deliveries must be made during normal working hours. Bid price, where applicable, is to include the cost of uncrating and setting in place. bid price, where applicable, is to include installation.

9. Indemnification and Hold Harmless

The bidder shall protect defend and indemnify the City of Central Falls, including its officers, agents, and employees, and hold them free and harmless from all liability, penalties, costs, losses, damages, expenses, causes of action, claims, or judgments, including attorney's fees, resulting from injury to, or death of, any person or damage to property of any kind, which injury, death, or damage arises out of, or is in any way connected with, the performance of the work under any contract made as part of this award. It shall apply to any acts or omissions of bidder's agents, employees, subcontractors, or suppliers. The bidder also shall hold the City of Central Falls harmless from any and all claims or liens for labor, services, or materials furnished to the bidder in connection with the performance of the bidder's obligation under any contract between the bidder and City. This section shall not be applicable to injury, death, or damage to property arising from the sole negligence or sole willful misconduct of the City of Central Falls, its officers, agents, or employees.

10. Property lost, damaged, or destroyed

Any property or work to be provided by bidder will remain at the bidder's risk until written acceptance by the City of Central Falls and the bidder will replace, at the bidder's expense, all property or work lost, damaged, or destroyed by any cause whatsoever.

11. Evidence of Insurance

A policy of auto, general liability, and property damage insurance shall be attached hereto, covering any and all work performed under a contract between the City and bidder, naming the City as an additional insured shall be made part of any contract between the City and bidder in an amount of not less than \$1,000,000 for projects in excess of \$500,000. A policy of professional liability or errors and omissions insurance covering any and all work performed under any contract between the City and bidder naming said bidder shall be attached hereto. A copy of workers' compensation insurance policy shall be attached, if required by Rhode Island law for this bid and covering all work to be performed under any contract between the City and bidder naming the bidder as insured shall be attached hereto. The City, upon award of bid, will request verification from the insurance company to ensure that the agent has properly notified the company and that coverage has been bound.

Objective: The purpose of this Request for Proposal (RFP) is to solicit proposals from qualified vendors for the procurement of two Chest Compression Systems for use by our rescue teams. The selected systems should provide consistent, high-quality chest compressions to improve outcomes in cardiac arrest situations and enhance the capabilities of our rescue operations.

- **Scope of Work:** The successful vendor will be responsible for supplying a Chest Compression System meeting the following specifications:
 - **Performance:** The system must deliver consistent chest compressions according to established CPR guidelines, including proper compression depth, rate, and recoil.

- **Durability:** The system should be durable and able to withstand the rigors of emergency rescue operations, including transportation and use in challenging environments.
- **Ease of Use:** The system should be intuitive and easy to operate by rescue team members with varying levels of training and experience.
- **Portability:** The system should be portable and lightweight for easy transportation to different rescue locations.
- **Battery Life:** The system should have sufficient battery life to sustain continuous operation during rescue missions without frequent recharging.
- **Compatibility:** The system should be compatible with standard CPR protocols and accessories commonly used in emergency medical settings.
- **Training and Support:** The vendor should provide comprehensive training for rescue team members on the proper use and maintenance of the system. Additionally, ongoing technical support and maintenance services should be available as needed.

Proposal Requirements: Interested vendors are requested to submit the following information as part of their proposal:

- a. **Company Background:** Provide an overview of the vendor's experience and expertise in manufacturing and supplying Chest Compression Systems.
- b. **Product Description:** Describe the features, specifications, and capabilities of the proposed Chest Compression System, including any unique selling points or innovative technologies.
- c. **Pricing:** Provide detailed pricing information, including any additional costs for accessories, training, or maintenance services.
- d. **References:** Include references from previous clients who have used the vendor's Chest Compression System, highlighting their satisfaction with the product and service.
- e. **Warranty and Support:** Outline the warranty terms and conditions for the system, as well as the availability of technical support and maintenance services.

Evaluation Criteria: Proposals will be evaluated based on the following criteria:

- a. **Compliance with Specifications:** The extent to which the proposed system meets the specified requirements.
- b. **Performance and Reliability:** The system's demonstrated performance and reliability in delivering high-quality chest compressions.
- c. **Cost-effectiveness:** The overall value proposition, including pricing, warranty, and support services.
- d. **Vendor Experience:** The vendor's track record and reputation in supplying Chest Compression Systems.
- e. **References:** Feedback from previous clients and users of the vendor's Chest Compression System.

Selection Process: After the submission deadline, our procurement team will carefully review and assess all proposals. Notification will be sent to all bidders by the Purchase Agent through mail.

Note:

This RFP does not constitute a commitment to purchase. We reserve the right to negotiate terms and conditions with the selected vendor and may reject any or all proposals if deemed necessary.

For any inquiries or clarification regarding this RFP, please contact Chief Scott Mello at smello@centralfallsri.us/ 401-616-3601.