



City of Central Falls Job Posting

LOCATION:	Central Falls City Hall 580 Broad Street, Central Falls Rhode Island 02863
POSITION TITLE:	Health Ambassador
DEPARTMENT:	Office of Constituent Services and Health
SALARY:	\$15.00 per hour
POSITION TYPE:	Part-time <i>temporary</i> (20 hours per week) <i>Independent Contractor Position</i>

POSITION DESCRIPTION SUMMARY

Under the direction of the Director of the Office of Constituent Services and Health, Health Ambassadors will work with and support the Central Falls community to be a part of the *Beat COVID-19 on the Streets* initiative. Health Ambassadors will work directly with Central Falls local businesses to re-emphasize the safety measures needed to combat the community spread of the COVID-19 virus and help to decrease the overall positive infection rate in the City of Central Falls. Health Ambassadors will be assigned at high traffic Central Falls locations throughout the city. Locations will include local businesses such as hair salons, convenience and liquor stores, car wash locations, and restaurants. Health Ambassadors will work to decrease vaccination hesitancy and educate the community on the health advantages of being vaccinated.

DUTIES AND RESPONSIBILITIES

- Required to attend COVID-19 informational trainings for up-to-date information.
- Responsible for disseminating COVID-19 related information to community members and local businesses.
- Required to wear a distinguishable uniform.
- Administer contact free temperature scans to all customers entering these local businesses at assigned locations.
- Encourage residents with high temperature readings to contact their primary care physician if they have one and/or to make an appointment for a COVID-19 test as soon as possible.
- Monitor and provide face masks to all residents without one.

- Design and post COVID-19 flyers/posters/banners.
- Emphasize the importance of maintaining proper social distancing to residents and visitors.
- Maintain daily log of all scans, number of masks distributed to community members, and community members without masks.
- Serve as a liaison between Central Falls residents with COVID-19 related questions and the Office of Constituent Services and Health.

ELIGIBILITY CRITERIA

- Must be at least 18 years old
- Ability to pass a background (BCI) check
- Must be a resident of the City of Central Falls
- Must have completed a full vaccination series against the COVID-19 virus

QUALIFICATIONS, EDUCATION, AND EXPERIENCE REQUIRED

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- High school diploma or GED required
- Bilingual applicants who can demonstrate fluency in a second language as spoken by at least 10% of Central Falls City residents, as determined by the United States Census Bureau are *strongly preferred*.

REASONING ABILITY

Ability to organize time, work independently, and accomplish tasks despite frequent interruptions; ability to maintain detailed statistics and records; ability to deal effectively and tactfully with the public and all municipal officials; ability to maintain confidential information; ability to communicate effectively.

PHYSICAL DEMANDS

The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

EQUAL OPPORTUNITY EMPLOYER

Central Falls is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity,

sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation. Read the City's full nondiscrimination policy here: <http://www.centralfallsri.us/nondiscrimination>

APPLICATION INSTRUCTIONS

Application and resume can be submitted through the following:

- In person or by mail to 580 Broad Street, Central Falls, RI 02863 Attn: Human Resources Department
- Email: ldias@centralfallsri.us.

Applications can be found on our website at www.centralfallsri.us under Human Resources/Employment.

Closing Date: Open until filled