


Reviewed per F.S.A.


Leonard Morganis
Administration & Finance Officer

April 28, 2014

Mr. Stephen Larrick
Director of Planning and Economic Development
City of Central Falls
580 Broad Street
Central Falls, RI 02863

Via: e-mail: slarrick@centralfallsri.us

Reference: **Roosevelt Avenue Bridge Lighting**
Proposal to Provide for Professional Landscape Architectural Design Services
VWA – RI0089.00

Dear Mr. Larrick:

As discussed in our phone conversation last week, we are requesting a contract extension for the additional services provided to develop the Project Manual as required by the Cities of Central Falls and Pawtucket for the installation of the traditional light fixtures on the Roosevelt Avenue Bridge. We estimate the labor budget for these additional services to be \$1,500.

Please note that the following scope items are still our responsibility under the original contracted fee:

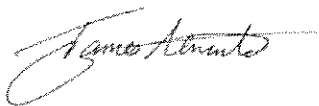
- 1.3 We will prepare bid documents and assist you with the bid process, including response to bidder's questions, evaluation of bids and will provide recommendations to you for the selection of a contractor.
- 1.4 We will meet with you and the selected contractor prior to the start of construction to review the work area. We will obtain a construction schedule from the contractor and establish milestone events.
- 1.5 We will review and approve construction shop drawings as submitted by the site contractor.
- 1.6 We will perform site observations during installation and will observe the work in progress to ensure compliance with the plans and specifications.
- 1.7 We will review payment requisitions submitted by your contractor and make recommendations for approval or modifications as appropriate.
- 1.8 We will perform a final site observation and prepare a punch list of construction work required to complete the project.

As authorization to proceed and approval of the project scope, estimated budget and acceptance of the Terms & Conditions listed on the attached Fee Schedule, please return an executed copy of this agreement.

We are excited about the opportunity to continue to provide these services to the City of Central Falls and look forward to working with you on this project.

Very truly yours,

VERI | WATERMAN ASSOCIATES, INC.



James T. Almonte, RLA
Associate

PROJECT SCOPE AND BUDGET APPROVED

BY:  James A. Dijsa, Mayor

DATE: August 19, 2014


City Solicitor

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Schedule of Fees

Effective January 1, 2014

Veri | Waterman Associates, Inc. (VWA) fees for services are based on personnel time and rates as described below. Reimbursable expenses are in addition to labor charges. Costs associated with reimbursable expenses such as printing, transportation, and computer and electronic field equipment shall typically be charged at cost plus an accounting fee of 10 percent. Other expense charges such as filing fees and subcontractor services, if required, are to be paid directly by the client. All work products prepared by VWA shall remain its property until full and final payment for all services and expenses is received. Invoices that remain unpaid by the first day of the

month following the invoice date may incur a late charge of 18% per annum (1.5% per month).

VWA may suspend services should the client fail to pay all overdue invoices within sixty (60) days of issue. Such actions shall not be a breach of any contractual agreement between VWA and the client.

In the event your account becomes ninety (90) days past due, it may be referred for collection proceedings and all expenses related to the collection process shall be the responsibility of the client.

Personnel	Hourly Rate
Principal	\$140 hourly
Associate	\$130 hourly
Registered Professional Design Staff	\$95 - \$115 hourly
Professional Design Staff	\$75 - \$95 hourly
Administrative Technical Staff	\$55 - \$75 hourly