

CHARLES A. RUGGERIO, Esq.
ATTORNEY AT LAW

LETTER OF ENGAGEMENT

November 15, 2016

Mr. Mathew Jerzyk, Esq.
Solicitor
City of Central Falls
580 Broad Street
Central Falls, RI 02863

Re: Representation of the City of Central Falls in Labor Disputes

Dear Solicitor Jerzyk:

Please allow this letter to memorialize the terms and the scope of my representation of the City of Central Falls in labor disputes with its municipal bargaining units, including the Fire dispatch arbitration and the Renchan matter which we have discussed and I have been working on. It would be my intention to allow this letter to memorialize the scope of my representation for any future labor disputes that I may be called to work on.

I. SCOPE OF REPRESENTATION:

Representation is undertaken to counsel, guide and represent the City, in any personnel action, labor controversy, grievance or arbitration matter between the City and one of its municipal bargaining units.

II. FEES AND EXPENSES:

Client agrees to pay a discounted hourly fee for legal services of \$150 / hour. Said hourly fee shall not be assessed for any meetings or discussions with client about work rendered, or work to be performed. Client shall be billed on a monthly basis by Counsel for all work performed to date. Counsel shall provide client with a monthly statement for legal services rendered. Counsel agrees to further provide to Client a monthly statement detailing the services rendered and amount due, if any.

Counsel affirms that he will seek to utilize the most cost-effective means to satisfy Client's goals.

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At times it may become necessary for Counsel to incur expenses on behalf of Client throughout the course of the representation. To the extent such expenses are foreseeable, Counsel shall notify Client of said expenses and shall obtain approval from Client prior to paying or incurring said expense.

In the event of a fee dispute, Client shall notify Counsel of which fees assessed to Client are disputed and attempt to resolve the same by agreement.

III. DURATION OF REPRESENTATION:

This representation shall last until it is the desire of either party to terminate this representation. In the event of said desire, the party desiring to cease the relationship shall provide the other party with at least ten (10) days advance notice of termination, to provide Counsel with the opportunity to resolve any outstanding matters and so that Counsel may provide a statement so that he may be compensated for work rendered to date.

I would like to thank you again for entrusting me to represent the City in this matter. Should you have any questions about the scope of the afore-mentioned representation or do not otherwise agree that it encompasses the totality of our discussions please do not hesitate to contact me.

Sincerely,

CHARLES A. RUGGERIO, ESQ.

MATHEW JERZYK
City of Central Falls

James A. Diossa, Mayor

Reviewed per F.S.A. 11/28/16
Leonard Morganis
Administration & Finance Officer