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1 Cedar Street, Suite 400

Providence, RI 02903

Client Authorization

New Contract

Date April 4, 2019

Amendment No. 2

Project No. 72541.05

Project Name CF Landing EPA Grant
Task Hour Transfers

		Cost Estimate	
		Amendment	Contract Total
To:	Mr. Thomas Deller Special Projects Consultant Dept. of Planning/Econ Dev City of Central Falls 580 Broad Street, Central Falls, RI	Labor & Expenses \$11,195.00	\$86,110.00
		<input type="checkbox"/> Lump Sum	<input checked="" type="checkbox"/> Time & Expenses
		<input type="checkbox"/> Cost + Fixed Fee	<input type="checkbox"/> Labor Multiplier
		Estimated Date of Completion: December 2019	

Scope of Services:

VHB is under contract to provide various services to the City of Central Falls (CF) for some EPA Brownfield Cleanup Grant Administration tasks, participation in community involvement meetings, design and bid specification services, remedial oversight services, and final closure reporting with respect to applicable Rhode Island Department of Environmental Management Services (RIDEM). VHB's scope of services under the existing contract was initiated in March 2017 and to date, certain tasks have been completed in part or in total. However, due to changes in the Site development plans, project delays, the implementation of unanticipated work at the Site necessitating regulatory compliance/oversight services, and other factors beyond the control of VHB, a Contract Amendment for additional services is being requested.

The additional services related to the scope pertaining to the Brownfields Grant administration, revised Site design plans as they relate to the RIDEM-approved Remedial Action Work Plan (RAWP), and contractor observations during intrusive Site work as described below:

GRANT TASK 1 COOPERATIVE AGREEMENT MANAGEMENT

VHB's budget for management of the cooperative agreement has been adversely impacted by the length of time that has transpired since the task was initiated several years ago but with no appreciable progress made on site development and implementation of the site remedy due to delays and changes design plans and other factors beyond the control of VHB. Assuming Site construction will begin in 2019 and will take approximately 1 year to complete the project, VHB estimates that 60 additional labor hours by VHB's Project Manager are required (\$8,700).

As was established in previous contracts/amendments, city personnel will continue to be responsible for financial tracking and updating of the information repository

- **VHB Estimate = 60 hours for VHB at \$145/hour = \$8,700**



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GRANT TASK 2 COMMUNITY INVOLVEMENT

VHB believes our current remaining scope and budget are sufficient for this task. No additional funding for this task is being requested at this time.

GRANT TASK 3 FINALIZE DESIGN/BID SPECS

Changes to the Site design and layout currently being proposed by the City will necessitate additional review, meeting time, and coordination with the RIDEM by the environmental professional to update the RAWP and associated Site Capping Plan. VHB estimates that 8 additional labor hours by VHB's Project Manager and 4 additional hours by a CAD Draftsman are required (\$1,480).

- **VHB Estimate = 12 hours for VHB ... 8 at \$145/hour and 4 at \$80/hour = \$1,480**

GRANT TASK 4 REMEDIAL ACTIVITIES OVERSIGHT

Unexpected intrusive Site work involving soil disturbances completed in summer of 2018 associated with foundation repairs for the existing Site building necessitated RIDEM compliance activities including various communications and Site visits to document compliance with the applicable soil management provisions included in the RIDEM-approved RAWP. This work was not previously budgeted and has reduced the amount of funding previously allocated for remedial oversight during implementation of the RIDEM approved remedy. VHB is requesting funding to replace the amount of budget used by VHB to perform the additional soil management oversight services (\$1,015).

- **VHB Estimate = 7 hours at \$145/hour = \$1,015**

GRANT TASK 5 CLOSURE DOCUMENTS (RIDEM, ELUR AND SMP)

VHB believes our current remaining scope and budget are sufficient for this task. No additional funding for this task is being requested at this time.

Total Amount of this Contract Amendment Request\$11,195.00

This CA does not include any additional services beyond those specifically described above. Actual costs will be accrued on a time and materials basis in accordance with the original agreement between VHB and the Client as indicated below. The distribution of labor dollars versus expense dollars may be re-distributed; however, the total budget increase requested of \$11,195.00 will not be exceeded without written authorization by the City of Central Falls.

VHB requires that all outstanding invoices for the project be paid by the City prior to initiating this scope of services.



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Prepared By: **Peter M. Grivers, P.E., LSP**

Department Approval:

Please execute this Client Authorization for VHB to proceed with the above scope of services at the stated estimated costs. No services will be provided until it is signed and returned to VHB.

Subject to attached terms & conditions.

Subject to terms & conditions in our original agreement dated September 23, 2015, revised October 15, 2015.

Vanasse Hangen Brustlin, Inc. Authorization

Client Authorization (Please sign original and return)

By _____

By _____

Print _____

Print James A. Diassa

Title _____

Title Mayor

Date _____

Date 4/24/2019

*Irina M. Gorman
Acting Finance Director*

Approved as to form and correctness:
